

HASSLACHER
NORICA TIMBER

From **wood** to **wonders**.

With **wood** on the **global** market

HESS
TIMBER LIMITLESS
A MEMBER of HASSLACHER group

We are a globally active innovation leader in the field of intelligent and integrated system solutions for modern timber construction. As a family-run enterprise, we have had our roots for generations in the use of wood as a wonderfully renewable raw material. What drives us is our love for nature.

At our eight sites in four countries, we have more than 1800 dedicated employees, who are at the heart of our success. Together we stand for long-term, innovative thinking and with our sustainable wood products we make a valuable contribution to our society and nature. True to our motto: „From **wood** to **wonders**.“

We are hiring a highly motivated individual for the position of

Timber Sales and Project Assistant

(f/m/x)

The candidate will work in the overseas division to support the UK Sales team in the general commodity Glulam and Cross Laminated Timber product business and will support the HASSLACHER and HESS TIMBER project business.

Your area of responsibility

- ⊕ Support the UK Sales Team
- ⊕ Liaising with customers and factories, providing prices, technical support, and delivery information, generally providing a direct interface with our customers
- ⊕ Providing confirming orders and delivery arrangements with customers and sites
- ⊕ Estimating and setting up offers for clients
- ⊕ Liaising with clients on technical matters and advising on company products
- ⊕ Completing take offs from drawings
- ⊕ Chasing and securing payments
- ⊕ Regular visits to UK and Ireland for customer visits

What we look for

- ⊕ 2-3 years' experience in Sales and admin position in the building products industry
- ⊕ Very good knowledge of MS Office mandatory (Excel, Word)
- ⊕ Ability to communicate to clients, architects and engineers via telephone, video and E-Mail
- ⊕ You have a technical outlook and be capable to grow your engineering understanding
- ⊕ Good commercial awareness and organizational skills
- ⊕ Additional construction/design skill qualifications an advantage

What we offer

- ⊕ A modern workplace at a company location of your choice in Austria or Germany
- ⊕ The opportunity to work responsibly and independently in a role that offers lots of variety
- ⊕ A tight-knit working atmosphere and company events
- ⊕ Flexible working hours and mobile working possible after initial training
- ⊕ Company car is provided
- ⊕ A future-oriented job involving the sustainable building material wood as part of an international group of companies
- ⊕ The opportunity to contribute to our success with your initiative and commitment and to develop professionally
- ⊕ A well-founded induction by an experienced team of professionals
- ⊕ Internal and external training opportunities
- ⊕ Attractive Salary commensurate with your qualifications and experience

Grow with us

Become part of a culture characterised by sustainability and the appreciation of wood as a renewable resource. We put our trust in you, give you responsibility and freedom to develop new ideas. We accompany you on your way and offer you broad opportunities for further training. We believe in the successful, sustainable development of our company in a professional and tight-knit environment and focus on social sustainability by doing good things. Realise your potential in our organisation with clearly defined and embodied corporate values based on a tradition of over 120 years in the business. Seize your chance to move into the future together with us.



HASSLACHER Gruppe
Kontakt: Glier Celina | +49 9371 400 32 22
Infos: hasslacher.com/karriere

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